

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

May 28th, 2024

MEMBERS PRESENT

Samuel Cressler – Chairman
Randy Brenize – Vice Chairman

OTHERS PRESENT

Melissa Kelso Esq. – Township Solicitor
Kathy Durf – Secretary/Treasurer
Jamie White – Code Enforcement
Maria Misner – Planning/Zoning/Recording Secretary

VISITORS PRESENT

Nate Towns and mother – 9155 Heisey Road

Chairman Cressler called the meeting of May 28th, to order at 5:00 p.m. and announced the meeting may be recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

There were no visitor remarks.

APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MAY 14TH.

MOTION: Supervisor Brenize moved to approve the minutes of the May 14th meeting as presented. Supervisor Cressler seconded the motion which passed unanimously.

OLD BUSINESS

Furnace Run Water/Sewer/Welcome Center Update

David Black issued the Notice to Proceed for Eagle Construction and Mann Plumbing and Heating effective May 23rd.

RFP Pension Discussion

Solicitor Kelso presented a draft Request for Proposal of Retirement Services for Southampton Township employees. The Supervisors should review the proposal and determine if they need custodial services as well as a service provider.

NEW BUSINESS

Intent to Award Furnace Run Electrical Bid

The following bids for the Electrical Contract on the Furnace Run Nature Center were received at noon on May 23rd, opened and read publicly:

Lear Electric	\$162,100
Fulton Electric	\$152,700
Ellsworth Electric	\$121,750

MOTION: Supervisor Brenize moved to issue an Intent to Award and to Secure an Executed Agreement from Ellsworth Electrical. Supervisor Cressler seconded the motion which passed unanimously.

MOTION: Supervisor Brenize moved that upon Engineer and Solicitor's approval of the Signed Contract Agreement, Award the Contract to Ellsworth Electrical and authorize Chairman Cressler to Execute the Contract and issue Notice to Proceed. Supervisor Cressler seconded the motion which passed unanimously.

David H. Martin – Change Order from Original Bid Amount

David H. Martin issued a change order to the amount approved in 2023. Due to cost increases in Prevailing Wage and materials, the cost for the site work for the Nature Center at Furnace Run Park is \$53,055.00 more now.

MOTION: Supervisor Cressler moved to approve the Change Order increase. Supervisor Brenize second the motion which passed unanimously.

Road Closure & Sign Request – Shippensburg Fair

The Township received a letter from Bethany Simms, the Safety and Security Officer for the Shippensburg Fair. She is asking for the normal road closure of Possum Hollow Road and to use Township Road Closed and No Parking signs during the week of the fair, July 22nd – 27th.

MOTION: Supervisor Cressler moved to approve the request to close Possum Hollow Road and to loan Road Closed and No Parking signs to the fair during the week of July 22nd – 27th. Supervisor Brenize seconded the motion which passed unanimously.

Request Time Off Form

MOTION: Supervisor Cressler moved to approve the Employee Time-Off Request Form as presented. Supervisor Brenize seconded the motion which passed unanimously.

SUBDIVISION AND LAND DEVELOPMENT

SD2024-002 Jeryl & Glenda martin (Revised) Subdivision Plan

The owners and new buyers made some revisions after the plan was approved. It was not yet recorded. New owners would like to own the driveway which would extend the existing panhandle lot.

Modification of §31-803.F.2 Flag lot with a panhandle length greater than 500'

MOTION: Supervisor Brenize moved to approve the Modification of Flag lot which extends the existing pan handle lot to a length greater than 500' (§31-803.F.2) Supervisor Cressler seconded the motion which passed unanimously.

Final Subdivision

MOTION: Supervisor Cressler moved to approve SD2024-002 Final Subdivision for Jeryl and Glenda Martin. Supervisor Brenize seconded the motion which passed unanimously.

SD 2019-007 United Business Park Lot 8 – Reapproval

At the last BOS meeting the board tabled Lot 8. Jamie White, Fire Chief submitted a list of fire/safety related items he would like to see implemented in the building such as was done in the Walmart and Amazon buildings. Lance Keggereis, DEBEI, has reviewed the list and feels it can all be met with an agreement. Supervisors can re-approve with reference to the agreement.

MOTION: Supervisor Cressler moved to reapprove SD2019-007 United Business Park Lot 8 with fire chief comments being addressed as a separate agreement. Supervisor Brenize seconded the motion which passed unanimously.

BONDING

SD2019-011 Kervin Ogburn Bonding – Request to release \$8,475.00.

Maria Misner stated that the bond amount was not for stormwater, but for grass and tree planting. She reviewed the site to make sure it was in compliance with the plan and everything has been planted.

MOTION: Supervisor Brenize moved to release the bond amount for SD2019-011 Kervin Ogburn. Supervisor Cressler seconded the motion which passed unanimously.

AGENDA AMENDED ITEMS

MOTION: Supervisor Cressler moved to amend the agenda to take further action on any health safety and welfare issues the code enforcement officer feels necessary. Supervisor Brenize seconded the motion which passed unanimously.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Supervisors

No Report

Solicitor

Solicitor Kelso reported that Mr. Smith, did not respond to the complaints that were filed with the Court of Common Pleas on his own appeals. That judgement was entered last week. Additionally, there were two events in February. Complaints were filed and the hearing date should be out soon. Two more Notices of Violation were sent out for the middle of May. There is now a fine of \$500 per day fine that the violation continues.

Planning/Zoning – Maria Misner

No Report

Code Enforcement – Jamie White

Violations

Peiper Road – Junk cars - Jamie reported that he sent a letter for junk cars on Peiper Road.

Roxbury Road – High Weeds - There is a reoccurring problem with weeds on Roxbury Road. Mr. White has been working with Solicitor Kelso in regard to the ordinances and nuisances declared illegal. He sent a letter that day.

1550 Mainsville Road - There is still junk. The owner passed away. Jamie sent a letter to next of kin.

10642 Mapleton Road - High weeds and grass. The woman living there says she doesn't own it. There was a Sheriff's Sale on January 12, 2024.

542 Jonathan Street - The Township took this owner to court for junk and won, but there has been no corrective activity. The Township could hire a third-party contractor to clean up the junk and charge the owner.

MOTION: Supervisor Cressler moved to take next steps in enforcement of 542 Jonathan Street. Supervisor Brenize seconded the motion which passed unanimously.

United Drive - Weed complaints, Matrix is taking action to take care of it.

11098 Hurley Drive – Repeat offender still in violation of weed ordinance. There is already a lien on the property.

MOTION: Supervisor Cressler moved to follow through with enforcement for 11098 Hurley. Supervisor Brenize seconded the motion which passed unanimously.

1091 Mayapple – Owner was sent a letter in March, she requested an extension and had 30- days to comply. She was sent another letter and has until June 7th.

Secretary/Treasurer - Kathy Durf

Mrs. Durf reported that Donald Ott would like to pave the road in front of his house on Middle Ridge Road, which is not a Township Road, but Township vehicles do turn around on Middle Ridge. She said he is getting a driveway permit with a note saying if there is any damage, the Township is not responsible.

Solicitor Kelso said he needs to comply with the Township driveway ordinances for his property.

Mr. Ott asked if he could put up a speed limit sign?

Solicitor Kelso replied that is not within the Township's jurisdiction.

ACTION ON PAYING THE BILLS

MOTION: Supervisor Brenize moved to pay the general fund in the amount of \$ 55,506.31. Supervisor Cressler seconded the motion which passed unanimously.

Supervisor Cressler closed the regular meeting at 6:00 p.m.

Respectfully Submitted

Maria Misner
Planning/Zoning/Recording Secretary