

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

April 24th, 2024

**MEMBERS PRESENT**

Samuel Cressler – Chairman  
Randy Brenize – Vice Chairman  
Roger Hall

**OTHERS PRESENT**

Melissa Kelso Esq. – Township Solicitor  
Kathy Durf – Secretary/Treasurer  
Jamie White – Code Enforcement  
Maria Misner – Planning/Zoning/Recording Secretary

**VISITORS PRESENT**

There were no visitors present.

**Chairman Cressler called the meeting of April 24th, to order at 5:00 p.m. and announced the meeting may be recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

There were no visitor remarks.

**APPROVAL OF MINUTES FOR THE REGULAR MEETING OF APRIL 9TH.**

MOTION: Supervisor Hall moved to approve the minutes of the April 9th meeting as presented. Supervisor Brenize seconded the motion which passed unanimously.

**OLD BUSINESS**

Furnace Run Water/Sewer/Welcome Center Update

Supervisor Cressler reached out to the Friends of Michaux/PA Parks and Forest Foundation. Southampton Township can be a part of their organization. Josh Mitchell from Park and Rec notified Supervisor Cressler that they have created a Friends of Shippensburg Community Parks Group, and they want to talk with the Township.

Notice to Proceed

The NPDES permit was received. The effective date 4/11/24.

MOTION: Supervisor Cressler moved to approve the Notice to Proceed effective that day, 4/24/2024. Supervisor Brenize seconded the motion which passed unanimously.

Intent to Award Bids for furnace Run Welcome Center (General, Plumbing, Mechanical)

General Contractor – There were three bids received for General Contractor:

Eagle Construction - \$899,700  
East Coast Contracting - \$970,700  
Lehman Construction Services, Inc. - \$1,174,000

MOTION: Supervisor Hall moved to send a Letter of Intent to Award the Eagle Construction as the General Contractor with quote of \$899,700 with the Alternate A-1. Upgrading from Stone Veneer to Natural Stone for an additional \$19,780 for a total award of \$919,480. Supervisor Cressler seconded the motion which passed unanimously.

Plumbing Contractor – There were four bids received for Plumbing.

Mann Plumbing & Heating - \$98,535  
Rodney B. Smith - \$99,000  
Stouffer Mechanical - \$115,390  
SSM Industries - \$124,210

MOTION: Supervisor Brenize moved to send an Intent to Award Letter to Mann Plumbing and Heating the bid for Plumbing. Supervisor Hall seconded the motion which passed unanimously.

Mechanical – There were three bids received for Mechanical Contractors

Mann Plumbing and Heating - \$88,700  
Stouffer Mechanical Contractor - \$124,900  
Shannon A. Smith - \$129,000

MOTION: Supervisor Cressler moved to send an Intent to Award letters to Mann Plumbing and Heating the Mechanical Contract. Supervisor Brenize seconded the motion which passed unanimously.

## Rebid Furnace Run Welcome Center Electrical

There were no bids received from Electrical Contractors

MOTION: Supervisor Cressler moved to rebid to receive bids for Electrical Contracting for the Furnace Run Welcome Center Building. The advertisement will be run on May 2<sup>nd</sup> and 9<sup>th</sup> in the Shippensburg News Chronicle and be due by noon on May 23<sup>rd</sup> when they will be opened and read aloud. The award will be announced on May 28<sup>th</sup>. Supervisor Brenize seconded the motion which passed unanimously.

## **NEW BUSINESS**

### Higher Information Maintenance Agreement

The three-year Higher Information Maintenance Agreement has expired. A new agreement was presented and reviewed.

MOTION: Supervisor Cressler moved to approve the new Maintenance Agreement in the amount of \$855 a month. Supervisor Hall seconded the agreement which passed unanimously.

### QuickBooks Backup

Higher Information Group has proposed a secure method of backing up QuickBooks for \$20 a month.

MOTION: Supervisor Cressler moved to approve HIG's proposal for QuickBooks backup. Supervisor Brenize seconded the motion which passed unanimously.

## **SUBDIVISION AND LAND DEVELOPMENT**

### SD2024- Scenic Lane School – Land Development Plan

This plan went through a conditional use hearing and was approved without additional conditions. Bonding is still outstanding.

MOTION: Supervisor Cressler moved to approve the Modification of Plan Scale Request (§31-700.A) Supervisor Hall seconded the motion which passed unanimously.

MOTION: Supervisor Brenize moved to approve SD2024-004 Scenic Lane School - Land Development Plan provided all outstanding comments and financial security has been satisfied. Supervisor Hall seconded the motion which passed unanimously.

## **AGENDA AMENDED ITEMS**

There were no amended agenda items.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

### **Supervisors**

No Report

### **Solicitor**

No Report

### **Planning/Zoning – Maria Misner**

No Report

### **Code Enforcement – Jamie White**

#### Open Violations

1091 Mayapple Drive is in violation for junk.

532 Jonathan Street still has not paid the fine determined by the court ruling.

#### Open Complaints

Mr. White reported that there is “pod” on Prospect Avenue on the side of the street with no parking.

1550 Mainsville Road has junk and high grass.

### **Secretary/Treasurer - Kathy Durf**

No report

## **ACTION ON PAYING THE BILLS**

MOTION: Supervisor Brenize moved to pay the general fund in the amount of \$57,160.50. Supervisor Hall seconded the motion which passed unanimously.

Supervisor Cressler closed the regular meeting at 6:05 p.m.

Respectfully Submitted

Maria Misner  
Planning/Zoning/Recording Secretary