

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

8:00 a.m.

January 10, 2023

MEMBERS PRESENT

Samuel Cressler – Chairman
Randy Brenize – Vice Chairman
Roger Hall

OTHERS PRESENT

Melissa Kelso Esq. – Township Solicitor
Kathy Durf – Secretary/Treasurer
Jamie White – Code Enforcement
Maria Misner – Planning/Zoning

VISITORS PRESENT

There were no visitors present

Chairman Cressler called the meeting of January 10th to order at 8:00 a.m. and announced the meeting may be recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

There were no visitor remarks.

**APPROVAL OF THE ORGANIZATIONAL MEETING MINUTES FROM
JANUARY 3, 2023**

MOTION: Supervisor Brenize moved to approve the minutes from the Organizational Meeting on January 3rd, 2023. Supervisor Hall second the motion which passed unanimously.

**APPROVAL OF MINUTES FOR THE REGULAR MEETING OF DECEMBER
27TH 2022**

MOTION: Supervisor Hall moved to approve the minutes of December 27th 2022. Supervisor Brenize seconded the motion which passed unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Zoning Hearing Board Solicitor Agreement

Supervisor Cressler stated John Lisko Esq. has submitted a new contract with increased fees. Everything else appears to be unchanged.

MOTION: Supervisor Cressler moved to approve the Zoning Hearing Board Solicitor Agreement for John Lisko Esq. Supervisor Brenize seconded the motion which passed unanimously.

Approval of At-Large Member to SCPRA

Maria Misner stated the SCPRA board would like to appoint Tyler Fairchild to the board as the at-large member. The by-laws say the Township has to approve the at-large nominee.

MOTION: Supervisor Hall moved to appoint Tyler Fairchild as the at-large member to the SCPRA Board. Supervisor Cressler seconded the motion which passed unanimously.

2023 South Penn Enduro

Supervisor Cressler stated this is the same agreement that the Township approves every year.

MOTION: Supervisor Cressler moved to have Kathy Durf, Secretary/Treasurer, send a letter to PennDOT acknowledging the 2023 South Penn Enduro Ride for September 10, 2023. Supervisor Brenize seconded the motion which passed unanimously.

Tree Trimming

Supervisor Cressler stated this Tree Trimming bid is to clean out trees in areas the Township can't get with their equipment. The Township reached out to five companies, two bids were received from Reese in the amount of \$317/hour and Penn Lines in the amount of \$200/hour.

MOTION: Supervisor Cressler moved to approve the bid from Penn Lines at \$200 per hour. Supervisor Hall second the motion which passed unanimously.

Snoke's Furnace Run Fill Agreement

As part of the remediation of the large sand quarry, Supervisor Cressler stated there may be a conflict with the activities going on out at Furnace Run. Supervisor Brenize would like to contract with Snoke's to put a road into the pit and haul fill in.

Solicitor Kelso stated she would like to get a handle on everything.

Maria will reach out to Eric Oliver from DEP who is coordinating this project to look at the interaction with tree planting.

Employee Yearly Evaluations

Supervisor Cressler stated the Employee Manual says at least once a year the department heads may perform a performance evaluation. This is a process that we should perform. Supervisor Cressler stated it should be done yearly, in September, before budget time, but would like to do it now as a trial run.

Solicitor Kelso stated the supervisors initially would do the evaluation. The Road Foreman could be a department head. They could have employees also do a self-evaluation as part of the process. Melissa will get some guidance and forms for the supervisors.

SUBDIVISION AND LAND DEVELOPMENT

SD2022-006 Elvin Zimmerman Bond Release

An as-built was completed for Elvin Zimmerman for a stormwater project on Mainsville Road. Township Engineer's have reviewed the as-built and recommended full release of the financial security.

MOTION: Supervisor Cressler moved to approve the release of financial security for Elvin Zimmerman in the amount of \$2,375.54. Supervisor Brenize seconded the motion which passed unanimously.

AGENDA AMENDED ITEMS

There were no agenda amended items.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Solicitor Kelso

Park Rules/Signs

Solicitor Kelso has condensed the extensive list of park rules into a single page bulleted list which should be posted near the entrance of the park. She suggested posting specific signs in areas where they are pertinent. For instance, no unleashed dogs in picnic areas; only picnic in picnic areas. The

complete list of rules and regulations should be posted at the future Welcome Center.

The supervisors will review the list of rules and Randy will get pricing on the sign.

Maria Misner – Planning/Zoning

Furnace Run Tree Planting

Maria reported that DEP is working on a contract with New Enterprise to “rip” and do blade work at Furnace Run Park. It is being paid for through the PA Environmental Council. The 14,000 trees are being donated through Chesapeake Bay Foundation and the volunteers to plant are being organized as well.

If the Township is awarded the grant through DCNR, it will reimburse the Environmental Council and there will be funds to pay for planting the trees if needed. The trees will be ordered through the Chesapeake Bay Foundation within the next two weeks.

Furnace Run B & L Proposal

The Township has received a contract proposal for Barton & Loguidice for the Land Development Plans for Furnace Run.

Supervisor Cressler asked that staff pull the bills paid to B&L so far to see what has already been paid for, work completed and scope of work needed moving forward.

Cumberland Valley Rail Trail

Maria reported that Rettew Assoc. was awarded the contract for Engineering Design for the Rail trail Extension into Franklin County. Jim Caldwell, of Rettew will be heading the project. Jim said it makes sense to keep the trail on the gravel path that is already against the Township fence. The property owners on Westover have encroached to a point where the trail may actually be in their yard if it were put along the old rail bed.

Supervisor Cressler stated he didn’t have a problem with it going along the fence, but he would like to ensure accurate pins are put along each of the property lines during the project.

Ecotourism Proposal

Maria relayed a proposal for an ecotourism venture that has several grey areas. After discussion, the supervisors suggested Solicitor Kelso review the request and make determinations.

Bulky Trash Days

Maria has asked Apple Valley Waste if there was a preference between April 28th & 29th or May 5th and 6th for bulky trash, she has not heard back from them yet.

Jamie White – Code Enforcement

Laptops

Jamie reported the Tough-Book Laptops have been purchased and are in. Permit Manager and CSDatum need to be loaded. The project is way under budget.

1020 Mainsville Road

Jamie stated as fire chief he has been requested to complete a fire/safety evaluation at 1020 Mainsville Road. It is a residence that has approximately 20 handicapped individuals living in it.

Ambulance Service

Supervisor Cressler heard another ambulance fail in the Township today. He said Shippensburg Ambulance has move further away from the Township. The Secondary Ambulance is failing. He asked Jamie as Fire Chief to please start looking at what can be done to get better ambulance service in Southampton Township.

Jamie will begin discussions and work towards getting an ambulance closer to serving Township residents.

Kathy Durf – Secretary/Treasurer

PSATS Conference

Kathy said the registrations for the PSATS Conference start today. Let her know, if you plan on attending.

Rick Wadel Donation

Kathy said she received a check from Rick Wadel for \$3,000.00.

The supervisors replied that the check should be marked as a donation and put into the recreation fund.

ACTION ON PAYING BILLS

MOTION: Supervisor Hall moved to pay the general fund in the amount of \$87,602.12. Supervisor Brenize seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Cressler at 9:19 a.m.

Respectfully Submitted

Maria Misner
Planning/Zoning/Recording Secretary