

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

8:00 a.m.

February 8, 2022

MEMBERS PRESENT

Randy Brenize – Vice Chairman
Roger Hall

OTHERS PRESENT

Melissa Kelso Esq. – Township Solicitor
Kathy Durf – Secretary/Treasurer
Jamie White – Code Enforcement
Maria Misner – Planning/Zoning

VISITORS PRESENT

There were no visitors present.

Vice-Chairman Brenize called the meeting of February 8th, to order at 8:00 a.m. and announced the meeting may be recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

There were no visitor remarks.

APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JANUARY 25TH, 2022

MOTION: Supervisor Hall moved to approve the minutes of January 25th meeting as presented. Supervisor Brenize seconded the motion which passed unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Forest Ridge Hydrant – Fire Chief, Jamie White, said house number 9708 is the last hydrant on Forest Ridge. That leaves approximately 1,100 feet of road without a hydrant after that. The Shippensburg Borough Authority has offered to install a new hydrant at the end of Forest Ridge Road if the Township purchases a new hydrant at a cost of \$3,200.

MOTION: Supervisor Brenize moved to purchase a new hydrant at a cost of \$3,200 for SBA to install without charge, at the end of Forest Ridge Road. Supervisor Hall seconded the motion which passed unanimously.

US 11 Bridge

Solicitor Kelso stated she needs approval for the filing of the petition for reconsideration for the agreement with PennDOT.

MOTION: Supervisor Brenize moved to approve the filing of the petition for reconsideration for the agreement with PennDOT. Supervisor Hall seconded the motion which passed unanimously.

Spring Bulky Trash Days

Maria cleared May 6th and 7th as dates for bulky trash with Advanced Disposal.

MOTION: Supervisor Brenize moved to approve holding Bulky Trash on Friday, May 6th from 8:00 a.m. to 4:00 p.m. and on Saturday, May 7th from 8:00 a.m. to noon. Supervisor Hall seconded the motion which passed unanimously.

Fall Bulky Trash Dates have not been set yet.

Costars Salt Contract

Kathy reported she needs to order salt. The Township has been ordering about 300T of salt through Costars for the past three years. She spoke with Shane and he is good with that amount.

MOTION: Supervisor Hall moved to proceed with the Costars Salt Contract for 300 Tons. Supervisor Brenize seconded the motion which passed unanimously.

Resolution 22-001 SEO Fee Schedule

Maria stated that this is Sewage Enforcement Officer, Vince Elbel's fee schedule. Solicitor Kelso has reviewed and is ok with it.

MOTION: Supervisor Hall moved to approve Resolution 22-001, SEO's Fee Schedule. Supervisor Brenize seconded the motion which passed unanimously.

Full-Time Public Works Position

MOTION: Supervisor Brenize moved to advertise for a full-time public works employee with the same requirements as the last full-time hire. Supervisor Hall seconded the motion which passed unanimously.

Advertise for Bids – Furnace Run Excavation Work

Maria reported that this approval is only for the Construction Cost Estimate Sheet and the Invitation to Bid Document for the pocket park at Furnace Run Park. Due to the Eastern Spadefoot Toad the times may change.

Solicitor Kelso stated she spoke with Ted from B&L and discussed the Contract Documents for the General Construction. She agrees with Ted that it is necessary for a comprehensive contract and will be going through the proposed contract to make it more concise.

MOTION: Supervisor Hall moved to approve advertising for Invitations to Bid for the pocket park at Furnace Run. Supervisor Brenize seconded the motion which passed unanimously.

SUBDIVISION AND LAND DEVELOPMENT

AGENDA AMENDED ITEMS

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Solicitor

Solicitor Kelso stated that she has yet to hear anything from the Washco Development regarding the ROW agreement.

Supervisor Brenize stated he was approached by the Wadels regarding timbering land beyond the Furnace Run Tract. Discussion ensued. It was the general consensus of the Board and Solicitor that it was best that logging trucks stay off of Park Roads as they are not improved.

Solicitor Kelso will take a look at the scope of any recorded right-of-ways at the park.

Code Enforcement

No Report

Secretary/Treasurer

Kathy asked for guidance regarding CDL testing for the part-time employees. According to the Employee Policy they are required to be tested; however, the Tax Collector and SEO are exempt. There are part-time employees who do not have CDLs, and part-time employees who do have CDLs.

Solicitor Kelso stated that employees with the CDL should have it, but not those who do not have the CDL license even if they are driving a Township vehicle. They can be tested if there is reason to believe they are under the influence while driving a Township vehicle.

Kathy stated that is not according to the personnel policy. Solicitor Kelso stated she should probably take a look at the employee policy. She will send Kathy a memo recommending modifying the personnel policy.

ACTION ON PAYING BILLS

MOTION: Supervisor Hall moved to pay the general fund in the amount of \$180,478.66. Supervisor Brenize seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Brenize at 8:32 a.m.

Respectfully Submitted

Maria Misner
Planning/Zoning/Recording Secretary